



**Minutes of the Queenstown Airport Liaison Committee held via Microsoft Teams
Tuesday 29th November 2022**

Present: Jane Taylor (Chair)
Glen Sowry (QAC CE)
Rachel Tregidga (QAC GM Property & Planning)
Wayne Stiven (QAC Head of Assets & AES)
Patrick Whelan (Airline representative, BARNZ)
Peter Jackson (Community Representative)
Greg Miller (Community Representative)
Meggan Bain (QLDC)
James Stokes (General Aviation)

Apologies: Steve Mclsaac (Community Representative)
Lee Summer, The Building Intelligence Group (TBIG)
Jon Brooks (Airways)

1. Welcome

The meeting commenced at 6.15pm. The Chair welcomed participants to the meeting and declared the meeting open.

2. Residents to Address QALC

There were no residents wishing to address the meeting.

3. Minutes of Previous Meeting

The minutes from the Queenstown Airport Liaison Committee on 30 August 2022 were approved as a true and correct record.

3a. Actions and progress status from this and previous meetings

Date Raised	Action	Response	Status
2019/20	After new representation on the Committee is finalised, noise training sessions will be organised, which would also be open to all members. Rachel to action.	Completed Monday 21 Nov 2022	Closed

2019/20	QAC to progress the real estate agent training initiative (info pack and evening). Rachel to action	Ongoing	Open
May 2021	QLDC have been requested to start the recruitment process for the two vacant community representative positions. The Frankton Community Representative has been appointed and discussions with Lake Hayes Community Association is ongoing.	Frankton rep appointed. LH/SC/QR rep recruitment unsuccessful.	Closed
August 2021	QAC to annex list of affected property owners who have chosen not to take up mitigation measures to future QALC agendas, only including new refusals within the Work Plan.	Included in regular reporting	Closed
August 2021	Airways to provide data for all air traffic movements within the Controlled Area.	Ongoing	Open
June 2022	Develop a plan showing the change over time of the compliance noise contours since the inception of the Committee would be interesting.	Ongoing	Open
August 2022	Rachel to contact complainant regarding helicopter noise following Peter providing the contact details.	Completed	Closed
August 2022	Investigate what can be provided on the website in relation to flight paths and wind directions and also what could be provided as explanatory text as to why aircraft noise appears louder in different circumstances. Jon and Rachel to action.	New	Open
August 2022	QLDC has been undertaking the recruitment process for the two vacant community representative positions. The Frankton Community Representative has been appointed. Melissa to request that the Chair of the Lake Hayes Community Association to ask that they seek candidates from the wider community.	Frankton rep appointed. LH/SC/QR rep recruitment unsuccessful.	Closed
Nov 2022	James Stokes (GA rep) to feedback to QMUG the reports of low flying helicopters over Frankton Beach, and to remind operators and pilots of the Fly Friendly programme.	New	Open
Nov 2022	Lake Hayes / Shotover Country / Quail Rise rep – review again at end of 2023. Ensure	New	Open

	it is understood by community associations that there is an open invitation.		
Nov 2022	Advertising for a new Chair of QALC to commence in early 2023, due to Jane Taylor stepping down	New	Open

4. Standing Agenda Items

4.1 Aircraft Activities

Rachel took the meeting through the graphs noting that there had been a steady increase in landings for both scheduled, fixed-wing and heli over the Sept to October period, and aircraft movements are starting to return to pre-covid levels.

Graphs have now been updated to only include 2019 onwards.

4.2 Unplanned engine testing

There was one unplanned engine testing incident to report for the period.

4.3 Complaints register summary

One complaint was received since the last meeting and Rachel gave a brief overview of it.

Rachel advised of the following response to this incident

- QAC responded to the complainant acknowledging that on Monday 21 November 2022, a helicopter departed from Queenstown Airport at 0559. The operator did not request QAC's approval to depart, nor would it have been granted approval to depart outside of our operating hours.
- QAC takes its obligations very seriously, and we understand that we are ultimately responsible for upholding the conditions of our designation and our official operating window is between 6.00am and 10.00pm unless there is an emergency.
- QAC apologised for the incident, and has undertaken the following actions:
 - We have self-reported this incident to the CE of QLDC;
 - We immediately contacted the operator who breached the operating hours and have issued a formal warning and written to them outlining our expectations;
 - We have notified the chair of the Queenstown Airport Liaison Committee (QALC);
 - We will be sending a notice to all of our general aviation operators reminding them of the curfew, and advising that this is a strict liability requirement.
 - The incident will also be reported to the QALC that meets quarterly. The next meeting is scheduled to be held at 6:15pm on Tuesday 29th November at the airport, and our CE Glen Sowry will

be in attendance. We also invited the complainant to come to the meeting to talk to the committee.

The committee discussed this incident and noted the actions QAC had taken to address the situation. A question was raised about the knowledge of the general aviation community around Queenstown Airport's operating hours. It was confirmed that this has been well communicated and all operators should be aware of the operating hours. QAC has also requested that operators do not fly between 6am and 7am other than by exception, to be agreed in advance with QAC's COO or CEO.

One of the community reps also noted that they had personally experienced some low flying helicopters over Frankton Beach. James Stokes, general aviation representative committed to feedback to QMUG the reports of low flying helicopters over Frankton Beach, and to remind operators and pilots of the Fly Friendly programme.

5. Operational Report

The operational report was taken as read.

5.1 Noise contours update

The next noise compliance report will be due in the first quarter of 2023.

5.2 QALC Community Representatives

Rachel advised that Melissa had contacted the Lake Hayes Community Association chairperson, but that they had not had any luck with finding someone on the Association to take on the Community Representative role. Melissa has contacted the Chairperson again and asked that she 'cast the net wider'. We have had no further response to date.

The committee discussed and determined that there had been many attempts to encourage a representative, but no interest. It was decided to formally review this at the end of 2023. In the meantime, ensure that it is understood by community associations that there is an open invitation, should there be any interest.

5.3 Noise Mitigation Programme – General Update

Wayne took the Committee through the dashboard and made the following general comments:

- There has been no movement in the Mid Sector including owner uptake over the period.
- QAC have taken the decision to fund 100% of the Mid Sector works to help drive better uptake, and this change will be implemented in the New Year.
- Base designs are complete for 68 and 79 McBride Street and final costing being undertaken.
- The required demolition work at 68 McBride Street is scheduled to being in the coming weeks, and long-lead time material orders have been placed enabling construction work on three properties to be completed between January and March 2023.

6. General Business

6.1 General update

Jane Taylor announced that she was stepping down from the position of Chair as at 31 March 2023. The committee thanked her for her 10 years of service, and will look to advertise the position in the New Year.

7. Dates for 2023 QALC Meetings

Committee meeting dates for 2023 are:

- Monday 27 February
- Monday 29 May
- Monday 28 August
- Monday 27 November

The meeting closed at 7.05pm.